



Rural Municipality of Turtle River No. 469

**Box 128
Edam, SK S0M 0V0**

Phone: (306) 397-2311

Fax: (306) 397-2346

Website: www.rmofturtle river.com

Economic Development Officer Opportunity

The Economic Development Officer (EDO) is responsible for fostering sustainable economic growth within the community by supporting local businesses, attracting investment, coordinating development initiatives, and promoting the community as a place to live, work, and invest. The EDO works closely with Council, community organizations, businesses, and regional partners to strengthen the local economy.

Key Responsibilities

- An EDO should be able to identify opportunities for business retention, expansion, and attraction.
- Support community revitalization, tourism, and workforce development initiatives
- Collect and analyze local economic data to support informed decision making.
- Identify, apply for, and administer provincial, federal, and private funding programs
- Prepare reports, track outcomes, and ensure compliance with funding requirements.
- Ability to work independently and manage multiple projects.

Duties

- Attend scheduled board and committee meetings
- Review proposals, budgets, and funding requests related to economic development, recreation, tourism, and community planning
- Provide local knowledge and rural perspectives
- Act as an ambassador for the community's economic development, recreation, tourism, and community planning opportunities
- Support long-term planning aligned with municipal and community priorities
- Uphold ethical governance practices and confidentiality

Qualifications

- Background or interest in economic development, recreation, tourism, and community planning and community leadership
- Understanding of volunteer-led organizations and rural capacity challenges
- Ability to collaborate across municipalities and organizations

Please submit a resume stating experience, work references and expected wage by

February 26, 2026 to:

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cao@rmofturtle river.com

Only applicants granted an interview will be contacted.